



2024 Employment Job Descriptions

Lake House Team Leader

Reporting to the Community Manager, or designate, Team Leaders will work closely with Team Members and be responsible for:

- Leadership of Team members, ensuring the safe and efficient delivery of summer programs and services, excluding the day camp program.
- Development, leadership, and implementation of a variety of recreation programs and special events
- Communications and coordination with the summer day camp team.
- Issuing watercraft and recreation equipment, monitoring beach activity and implementation of community policies
- Beach prep, cleaning, other duties assigned
- Shift supervision and community communications in the absence of the Community Manager

Requirements:

- current First Aid/CPR/AED (LAHP will provide an opportunity and/or funding for training, should you require certification)
- Current Criminal Record and Vulnerable Sector check
- Enrolled in post secondary education

Salary: \$20.00 per hour

Hours: Preference will be given to applicants able to commit to availability from May 21 through to September 2, 2024.

Day Camp Leader

Reporting to the Community Manager, or designate, Team Leaders will work closely with Team Members and be responsible for:

- Leadership of Day Camp members, ensuring the safe and efficient delivery of all day camp programs and services
- Provide a welcoming, interactive environment for all participants and parents/guardians.
- Responsibility of ensuring the safety and security of all program registrants from sign in to sign out.
- Development, leadership, and implementation of a variety of day camp programs.
- Communications and coordination with the Lake House team.
- Program prep, cleaning, other duties assigned
- Shift supervision and community communications in the absence of the Community Manager.

Requirements:

- current First Aid/CPR/AED (LAHP will provide an opportunity and/or funding for training, should you require certification)
- Current Criminal Record and Vulnerable Sector check
- Enrolled in post secondary education

Salary: \$20.00 per hour

Hours: Preference will be given to applicants able to commit to availability from May 21 (training) through to August 16, 2024.

Lake House Team Member

Working closely with your fellow Team Members and Day Camp staff, Team Members will be responsible for:

- Providing a superior customer experience for LAHP residents and guests utilizing the community amenities
- Issuing watercraft and recreation equipment, monitoring beach activity, delivering recreation programming and special events, and implementation of community policies
- Beach prep, cleaning, and any other duties assigned

Requirements:

- Minimum 16 years of age
- Current First Aid/CPR/AED (LAHP will provide an opportunity and/or funding for training, should you require certification)
- Current Criminal Record and Vulnerable Sector check
- Enrolled in high school or post-secondary education

Salary: \$16.00 per hour

Hours: Preference will be given to applicants able to commit to availability from May 21 through to September 2, 2024.

Day Camp Councillors

Working closely with your fellow Day Camp staff and Lake House Team Members, Day Camp Councillors will be responsible for:

- Assist in the development and delivery of quality day camp programs and services
- Provide a welcoming, interactive environment for all participants and parents/guardians.
- Responsibility of the safety and security of all program registrants from sign in to sign out.
- Program preparation, cleaning, and any other duties assigned

Requirements:

- current First Aid/CPR/AED (LAHP will provide an opportunity and/or funding for training, should you require certification)
- Current Criminal Record and Vulnerable Sector check
- Enrolled in post secondary education

Salary: \$16.00 per hour

Hours: Preference will be given to applicants able to commit to availability from May 21 (training) through to August 16, 2024.